

SC DEPARTMENT OF HEALTH AND ENVIRONMENTAL CONTROL
DIVISION OF DRUG CONTROL
2600 BULL STREET COLUMBIA, SC 29201 803/896-0636
PRACTITIONER INSPECTION FORM

DATE:
REGISTRANT:
ADDRESS:
CITY: SC

INSPECTOR:
DEA#:
NDC#:
TELEPHONE:
FAX:

NUMBERS IN BRACKETS [] REFER TO SECTIONS OF R61-4 (SC CONTROLLED SUBSTANCES REGULATION)
www.scstatehouse.net/regs/2757.doc S = SATISFACTORY I = IMPROVEMENT U = UNSATISFACTORY
www.scstatehouse.net/code/t44c53.doc

STOCKS CONTROLLED SUBSTANCES DOES NOT STOCK CONTROLLED SUBSTANCES

REMARKS/CORRECTIONS

A. INVENTORY

- READILY RETRIEVABLE [304(A)]
- DATE TAKEN [305(D)]
- TIME TAKEN [305(D)]

A complete inventory of all controlled substances is required on May 1st of each year [307].

The next required inventory due May 1, 2007.

This inventory includes samples and Schedule II items must be separate from Schedule III, IV and V.

B. PURCHASE RECORDS

1) ORDER FORMS

- READILY RETRIEVABLE [402] See 21 CFR 1305.9(e)
- DATE/QTY RECEIVED [402] See 21 CFR 1305.9(e)
- POWER OF ATTORNEY [403]

2) INVOICES

- READILY RETRIEVABLE [304(C)]
- DATE/QTY RECEIVED [316(C)]

All registrants must make, keep & maintain records of receipt for all controlled substances received. [304(B), (C)]

Each purchase record must reflect the date and quantity of each controlled substance received.

C. DISPENSING/ADMINISTRATION RECORDS

- PATIENT NAME/ADDRESS COMPLETE [316(D)]
- DRUG/STRENGTH/QUANTITY DISPENSED [316(D)]
- DATE ORIGINALLY DISPENSED [316(D)]
- PERSON DISP MANUALLY INDICATED [316(D)]
- EXCESSIVE QUANTITIES (31DAY SUPPLY) [207]
- PRACTITIONER PRESENT [207]
- PROPERLY LABELED [207]

All dispensing and/or administration records must be separate from patient records.

D. SECURITY

- ACCESS BY UNAUTHORIZED PERSONS [140(A)(1)]
- THEFT REPORTS/DDC NOTIFIED (DEA Form 106) [145(C)] Available @ deadiversion.usdoj.com

All controlled substances must be stored in a securely locked, substantially constructed cabinet.

Any loss or theft of controlled substances must be reported to the BDC not less than 30 days following the discovery.

E. MISCELLANEOUS

All controlled substances records must be kept readily retrievable for two (2) years; this includes samples.

Practitioner-Patient relationship requirements SC 44-53-360(C); [508.2] & [514.2]; SC 40-47-113; Regulation 81-28.

Telephoned prescriptions

Notation in chart for all prescriptions

Prescription date and quantity limitations No postdated prescriptions [505]; 31 day supply [207]

Prescription blank storage No pre-signed blanks SC 44-53-395(A)(1)

INSPECTOR: _____ REGISTRANT: _____